

ST. CLAIR COUNTY LIBRARY BOARD OF TRUSTEES REGULAR MEETING MINUTES

- TIME & PLACE: 6:30 p.m. Tuesday, April 22, 2025
Ira Township Branch, 7013 Meldrum Road, Fair Haven.
- PRESENT: BOARD MEMBERS: Elizabeth Buckley, Stacey Lauwers and Michael McCartan.
DIRECTOR: Allison Arnold.
- ABSENT: Denise Brooks.
- ALSO PRESENT: STAFF: Lenore Adkins, Janet Curtiss, Mike Mercatante, Scott Nichols, and Kimberley Radatz. OTHER: Virginia Coury and Catherine Esch.

Welcome

Call to order by Chairperson McCartan, roll call attendance by Director Arnold at 6:31 p.m.

Pledge of Allegiance was said.

- I. AMENDMENTS TO THE AGENDA:
None.

- II. APPROVAL OF AGENDA:
Moved by Member Buckley and supported by Member Lauwers to approve the agenda as presented. Motion unanimously carried.

- III. CITIZEN'S COMMENTS:
None.

- IV. CONSENT AGENDA:
Moved by Member Buckley and supported by Member Lauwers to approve the consent agenda as presented. Motion unanimously carried.
 - a. Approval of minutes – March 25, 2025 (regular meeting).
April 10, 2025 (special meeting).
 - b. Acceptance of Department/Committee reports – March 2025.

- V. FINANCIAL REPORTS:
Moved by Chairperson McCartan and supported by Member Buckley to receive and file March Financial reports as presented. Roll Call Vote 3-0. Yes: Chairperson McCartan, Member Lauwers and Member Buckley. Nay: None. Motion carried.

- VI. ITEMS FOR ACTION:
 - a. Comprehensive Organizational Assessment and Staffing Plan (RFP-LB-0225-536) – Bid acceptance recommendation.
Moved by Member Lauwers and supported by Member Buckley to accept the bid from Library Strategies Consulting Group as presented and authorize the Library Director to move forward with contract processes per the county purchasing policies. Motion unanimously carried.

- VII. ITEMS FOR DISCUSSION:
 - a. Library System - Strategic Plan – update.
 - b. Library System - Bookmobile – update.

- VIII. COMMUNICATION:
 - a. Library Director's report – March 2025.
Moved by Chairperson McCartan and supported by Member Buckley to receive and file March 2025 communications as presented. Motion unanimously carried.

IX. ITEMS FOR INFORMATION:

X. FOR THE GOOD OF THE ORDER:

XI. ADJOURNMENT:

**Moved by Member Buckley and supported by Member Lauwers to adjourn at 7:20 p.m.
Motion unanimously carried.**

NEXT MEETING DATE(s): **Tuesday, May 13, 2025, 6:30 p.m.** – Regular Meeting, G. Lynn Campbell Branch,
1955 N. Allen Road, Kimball Township.

Respectfully Submitted:

Michael P. McCartan, Chairperson

Allison S. Arnold, Director/Secretary

